

## Winnebago County Soil and Water Conservation District Educational Program Request Form

- School:
- Educator's name(s):
- Requested time:
- Program setting (gym, classroom):
- Will the students be in desks or sitting on the floor?
- Program(s) of choice (refer to program menu):
- Has the program subject(s) been covered in an educational setting before? If yes, to what extent?
- Approximate number of classes/students attending the program: \_\_\_\_\_ (# classes) \_\_\_\_\_ (# students)

*Classroom visits require a fee of \$2.00 a student for individual classroom visits and \$1.00 a student for 2+ combined classes, lasting no more than 3 hours. Payment is due after the program. Checks can be made out to the Winnebago SWCD.*

- Where should SWCD staff report to upon arrival?
- Do you prefer the use of audio-visual equipment during the program or a more hands-on approach?
- Please list the name, telephone number and email of the main contact requesting the program in the event that SWCD staff would need to cancel due to inclement weather, illness or any other unforeseen circumstance.

Name: \_\_\_\_\_ Telephone: (     ) \_\_\_\_\_

Email: \_\_\_\_\_ Circle one: school #, cell #, other: \_\_\_\_\_

- Is there anything SWCD staff should be aware of that would make our program more effective?

Please mail, fax or email this completed form to the SWCD office. Attention: Jessica Vandeboom, Resource Analyst  
The SWCD Office will contact you shortly.

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